

Topic	Allotted Time	Responsible
Devotion – Opening Prayer/Scripture/Comments	10 min	Deacon Bonner
<p>Deacon Bonner called the meeting to order, led the Diaconate in singing <i>Praise Him</i>, gave the opening prayer and facilitated the morning devotion.</p> <p>Scripture Reading: Isaiah 40:21-31, with emphasis on Isaiah 40:28-31.</p> <p>²⁸Hast thou not known? Hast thou not heard that the everlasting God, the LORD, the Creator of the ends of the earth, fainteth not, neither is weary? there is no searching of his understanding. ²⁹He giveth power to the faint; and to them that have no might he increaseth strength. ³⁰Even the youths shall faint and be weary, and the young men shall utterly fall: ³¹But they that wait upon the LORD shall renew their strength; they shall mount up with wings as eagles; they shall run, and not be weary; and they shall walk, and not faint.</p> <p>Morning Devotion: In these passages of scripture, God asks some poignant questions and make a clear case for who He was, as there were so many gods in the land. He is still the same today. In serving, we wait on Him. In waiting – looking to Him, living for Him, listening to Him and longing for Him – we exchange our weakness for His strength. Therefore, we are able to do what He has called us to do and endure what He has called us to endure.</p>		
General Diaconate Business Per the Agenda	50 min	Deacon Bonner
<p>Deacon Bonner explained that the meeting would be used to revisit the gap analysis and to discuss the usage of our resources. To ensure we are in alignment with our cultural statements, going forward, our scripture focus will be the scriptures from the cultural statements in an effort to live out our Mission Statement: INSPIRED Word and Worship; INVITING Evangelism; INNOVATIVE Discipleship; INVESTED Lifestyles of Salvation, Holiness Stewardship and Service. The Diaconate is made up of “Seasoned Saints” and the way that we come together to gather around God’s word, He visits us in a unique way, for us to apply and live out the mission statement. We want to move beyond simply memorizing the mission and cultural statements and walk them out in our everyday lives. The Diaconate will continue to play a major role in making the mission and cultural statements a reality as we engage all people to become new creations in Christ. Cultural Statement 1: <i>New Creation inspires people to identify and walk out their purpose by providing biblical and practical tools and resources. Ephesians 4:12 – For the equipping of the Saints for the work of ministry, for the edifying of the body of Christ.</i> Sunday School is one of our best tools to incorporate this cultural statement. Deacon Campbell – As Pastor Emerita Copeland always say, in our efforts to inspire others, we must first be inspired and walk in the Spirit. Our focus should not be on how to be a Deacon but how to be a Servant. Every Deacon should be assigned to a Sunday School class and every Ordained Deacon should be teaching. Unless the Spirit of God is involved in our culture and the Word of God is the basis of our culture, there is no need to continue doing what we do. It’s in Sunday School that we have time for questions and answers. We have time to share. Before we can inspire outside of the church, we must be inspired inside the church. People are watching. Deacon Campbell stated that a request has been submitted to Bishop to have the lesson for Wednesday Bible Study be a recap of the Sunday School lesson. Deacon Bonner – We must have passion for Christ and compassion for people, especially the lost. The bottom line is that there is opportunity for us to engage others (prayer line, teaching, training etc.).</p> <p>Holy Week. Holy week is fast approaching. On Resurrection Sunday, NCCF will do Baptisms again and a repeat of last year’s activities. Maximum support is needed.</p> <p>Foot Washing Service. Again, maximum support is needed on Maundy Thursday for foot washing. Assignments should be forthcoming ASAP with training on April 4th.</p> <p>Church Treasurer. If you know someone who qualifies to fill this position, please let Deacon Bonner know.</p> <p>Use of Group Me App. Please use the app as much as possible to send out messages to the Diaconate. It is quick and easy, and you don’t have to worry about looking for and/or missing an email.</p> <p>ABC of Salvation Handout. This handout is available in the atrium (information board) and is an excellent tool for evangelism. You don’t have to worry about what to say. All the needed information is on the sheet.</p> <p>Support from Church Staff. If you need any support from the Church Staff (i.e. announcements), please see Deacon Bonner.</p> <p>The Youth. Continue to keep the youth and the youth program in prayer. As you are led, please give toward the Youth Bldg. renovations. The goal is \$700,000.00.</p>		

Physicality of Service. In response to a question about repeatedly using the same Deacons for every occasion, Deacon Bonner reminded the Deacons that great physicality is involved in service. Deacon Campbell reminded everyone that based on the gap analysis, we have a great number of Deacons with few really serving in the areas where we are short of resources. He asked each Deacon to do an assessment and then reconsider where your heart to serve is. Presently, we are presenting a false image as having a certain number of Deacons, but our internal analysis revealed that less than half serve across enough service areas to balance our resource gaps.

Diaconate Representative to the Board. As the Diaconate Representative to the Board of Directors, Deacon Hosely asked if there were any issues, concerns, questions and/or comments. Please see page 4 for the input.

New Member Assimilation. Elder Benging spoke with the Deacons concerning the New Member Summary Report. Please see page 4.

Topic	Allotted Time	Responsible Party
Diaconate Training	N/A	Deacon Wilkerson
Deacon Wilkerson reminded all Certified Deacons that their training sheets needed to be signed off by the Ordained Deacon responsible for that area to show that you are proficient. If you have any questions, see Deacon Tony Wilkerson.		
Diaconate Department Operations Updates	15 min	Department Leads
<ul style="list-style-type: none"> ➤ Baptism – Deaconess Simmons/Deaconess Ira Smith ➤ Opening and Closing – Deacon Sanderson ➤ Van Support – Deacon Pearson ➤ Security – Deacon Keys/Deacon Clark ➤ Logistics – Deacon Marbury ➤ Metrics – Deacon Campbell ➤ Communion/Thanksgiving – Deaconess Brown/Deaconess Ellsworth/Deaconess M. Johnson ➤ Angle Tree – Deaconess McCrary-Holland ➤ Board of Directors/ Dues – Deacon Bonner/ Deacon A. Hosely/ Deaconess Ros West ➤ Ceremonies/Licensing – Deaconess Draughn/Deacon Hosely/Deacon Gorham ➤ Monthly Reports – Deacon Sherman ➤ Events – Deaconess West/Deaconess Moore ➤ New Member Assimilation – Deaconess Ricks ➤ Training – Deaconess West/Deacon Wilkerson ➤ Diaconate Candidate Training – Deacon J. Johnson ➤ Emergency Management – Deacon Pipersburgh ➤ Strategic Planning Committee – Deacon Campbell/Deaconess West 		
Action Items list	10 min	Deaconess Ellsworth
<ol style="list-style-type: none"> 1. The Deacons agreed to give \$25,000.00 to the Women’s Wellness Center which equates to approximately \$416.00 per person. (Ongoing until achieved) 2. Establish rotation schedules for other operational areas such as serving communion to Children’s Church at both the 8:00 am and 11:00 am services. (Pending) 		
Closing Remarks/ Adjourn	10 min	Deacon Bonner
Deacon Bonner gave closing remarks informing and Deacon Bonner gave the closing prayer with specific prayer for Deacon Sadler’s daughter-in-law and traveling grace and mercy. The Deacons were then released to attend 1 st Saturday prayer.		

Next Scheduled Meetings

Date	Time	Location	Facilitator/Recorder
4 April 2020	7:30 am	NCCF Library*	Deacon Bonner/Deaconess Ellsworth
2 May 2020	7:30 am	NCCF Library*	Deacon Bonner/Deaconess Ellsworth
6 June 2020	7:30 am	NCCF Library*	Deacon Bonner/Deaconess Ellsworth

Note: * Location subject to change.

Deacon Art Hosely, Diaconate Representative to the NCCF Board of Directors

As the Diaconate Representative to the NCCF Board of Directors, Deacon Hosely asked if there were any concerns that he could bring before the Board for consideration. The following input was provided:

1. For the March Miracle Millions, please provide an update mechanism (i.e. a giving thermometer) so that the congregation can see our progress toward raising the million dollars.
2. Please update and publish the church's COP manual and make it available to all auxiliaries/ministries so their internal SOPs can be based on the Church's manual.
3. Please provide Coronavirus protocol and information to the congregation.
4. Please provide feedback and/or a response if a question is asked of the Church.
5. What is the process for contacting the Congregational Representative (CR)? Furthermore, who is the current CR? Can a picture of the CR be posted on the information board so that a face can be associated with a name?

Elder Benging, Discipleship and New Member Assimilation

Elder Benging thanked the Deacons for all their work helping new members assimilate, as member care is the focus of member assimilation. She shared the importance of the Diaconate new member summary report. Reports help NCCF know and understand what is happening currently with the new members when it is captured accurately in the report. The report should capture things such as homelessness, job loss, deaths, births, etc. The new members are informing Elder Benging on these things via texts, but she is not seeing it on the report. The Deacon's role in new member assimilation is critical. Elder Benging asked the Deacons to be more specific in their reports. Deacon Bonner, Elder Benging and Elder Love are responsible for reviewing the monthly reports to ensure new members receive the care they need and that they are being retained. In 2019, 59 people completed the Catch the Vision (CTV) class. As of March 1st, 41 people are already in various stages of the process. Ten (10) Elders/Ministers are joining the effort and will be assigned new members to help handle growth. As new members are finishing CTV, they are not assigned to a ministry/auxiliary and/or it is not tagged on their profile. It's an easy fix. Send Deacon Bonner and/or Elder Benging a note with your new member's preferred ministry/auxiliary. Going forward, please include this information in your monthly report. There is an urgency to get this done so that it can be presented to all ministry/auxiliary leads, so they will have an idea who wants to be a part of their team. Pastor/Bishop will reinstitute the quarterly meet and greet. Ensure you let your new member know when it is happening.

Q: Please provide guidance on privacy, confidentiality, HIPAA violations as some new members do not wish to have certain information disclosed.

A. While protecting their privacy, please know that there are some issues that must be reported due to legal obligations. Please refer that information to Elder Bass (Pastoral Care) and on your report state, "Person has an issue that needs to be escalated". The appropriate person will take the appropriate action. If you encounter one of these issues, simply inform the person that based on the position I hold, I must report what you just told me.

Note: The Diaconate will request follow-up training from Pastoral Care on reportable incidents.